

OGC FILE

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29 October 1986

MEMORANDUM FOR: SEE DISTRIBUTION

FROM:

Associate General Counsel

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SUBJECT: OGC Yellow Pages

1. The undersigned has been tasked with preparing a draft copy of an OGC quick reference guide, or OGC "yellow pages," if you will. The Office of Logistics has already prepared such a document for their office, and it has generated favorable response from users. It has also turned out to be a very handy quick reference guide for internal use within the Office of Logistics, providing new OL people with information about various components and the particular functions they perform.

2. Attached to this memorandum is an alphabetical listing of OGC topics which might appear in our yellow pages booklet. The list has been prepared from those subject areas identified in [REDACTED]. Clearly, however, that list is not comprehensive and does not include many of the areas of OGC expertise or involvement. I would, therefore, appreciate a few minutes of your time to identify:

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(1) those areas which are not included in this list but should be; and

(2) those items which you feel deserve some explanatory comments to better assist the users of the book.

After receipt of your comments, I will prepare a second draft and meet with each division and Associate Deputy General Counsel to further discuss each topic and how it should be listed.

3. Your assistance in this matter is greatly appreciated.

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Attachment

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